



Executive Meeting including Area Representatives Lay Readers' Association of Nova Scotia & Prince Edward Island

Meeting Location - Church of Saint Andrew, Cole Harbour, NS

Minutes of the January 15, 2019 Meeting

1. Call to Order, Welcome and Association Prayer:

The Lay Readers' Executive Meeting was called to order at 1:02 pm with David Harrison, President in the Chair. David welcomed everyone and then the Lay Readers' Prayer was said.

2. Attendance:

The Rev'd Tom Henderson, Warden; David Harrison, Association President; Marilyn Massie-Clarke, Vice President; Wayne Hamlin, Treasurer; Victoria Henrikson, Secretary and Diakonia Editor; Ted MacDonald, Area Representative – Valley, Billie Myers, Area Representative – Dartmouth; Matthew Miller, Area Representative – Chebucto; Judy Beaver, Area Representative - Eastern Shore; Anne Williams, Area Representative - Chignecto and Jerry Cavanaugh, Area Representative – Fort Sackville.

Regrets: The Rev. Darlene Jewers, Member of the Board of Standards; Shirley Williams, Immediate Past President; Georgie Granchelli, Area Representative - Cape Breton; Deborah Beck, Area Representative – Northumbria; Don Himelman, Area Representative – Prince Edward Island.

3. Additions to the Agenda – There were no additions to the Agenda.

4. Adoption of Agenda

Moved by Wayne Hamlin and seconded by Ted MacDonald that the Agenda for the January 15, 2019 meeting be adopted as circulated. **Motion Carried.**

5. Minutes of the November 6, 2018 Executive Meeting:

It was moved by Judy Beaver and seconded by Billie Myers that the Minutes of the November 6, 2018 Executive meeting be approved as circulated. **Motion Carried.**

6. Business Arising from the Minutes:

a) Fall Conference 2019

- Dates for the Fall Conference are booked for September 13-15, 2019 at our Lady of Hope Retreat Centre, Prince Edward Island.
- Fall Conference 2019 possible Sunday morning session on the emerging role of the Lay Reader (or possibly Licensed Lay Minister if name change has been approved by Synod).

b) Prayer Station at Our Lady of Hope Retreat Centre, Stanley Bridge, PEI

- The Rev'd Tom purchased a pieta following approval at the last meeting to install a Prayer Station at Our Lady of Hope Retreat Centre. We now need to engage a local contractor to prepare a base for the site and a bench needs to be purchased or built. A brass plaque will be created and affixed to the bench and then the Prayer Station will be blessed in the Spring.

7. New Business

- a) **Board of Standards Report** – The Rev. Tom indicated that the Board of Standards is continuing its work on the Constitution and By-Laws.
- b) **Diakonia Report** –
Spring 2019 Diakonia deadline – The **deadline for the Spring 2019** issue is **March 1st**.
- c) **Annual Meeting 2019, Cape Breton** –
 - No report as the Planning Committee will be meeting in March.
 - **Election (succession planning)** –
Vice President, Marilyn Massie-Clarke will move into the role of President; therefore, the Association will be looking for a Vice President.
Wayne Hamlin indicated he will be retiring from his role as Treasurer in 2020 at the AGM.
Marilyn Massie-Clarke indicated she would be interested in being Treasurer when Wayne retires in 2020.
- d) **Synod: May 23-25, 2019**
 - **Name Change** - Motion re name change for Lay Readers has to be in the hands of the Canons and Constitution Committee by February 22, 2019. The Rev. Tom Henderson, Warden, will prepare a preamble/rationale to be sent along with the Motion.
 - **Table at Synod** – Our Association will have a display table at Synod which is being shared with Education for Ministry (EfM). Jerry Cavanagh offered to help at the table for half a day.

8. Financial Report:

Wayne Hamlin, Treasurer, circulated a copy of the Financial Statement from April 1, 2018 to December 31, 2018 which indicated a Book Balance of \$7,264.41.

It was moved by Wayne Hamlin, seconded by Ted MacDonald that the Financial Statement April 1 – December 31, 2018 be approved as circulated. **Motion Carried.**

9. New Business

- a) Website – David Harrison indicated that he is experiencing some issues with the program he has been using, Dreamweaver, which is supported by Windows 7. He said we will have to see if he can find a Windows 8 platform or another way of supporting it for the website. He asked that members let him know if they cannot access documents on the website.

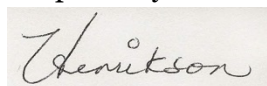
10. Next Meeting:

Full Executive Meeting, April 23, 2019 – 1 pm
Church of Saint Andrew, 2 Circassion Drive, Cole Harbour

11. Adjournment:

Moved by Wayne to adjourn at 1:42 pm

Respectfully submitted,



Victoria Henrikson
Secretary/Diakonia Editor