

**Executive Meeting**  
Lay Readers' Association of Nova Scotia & Prince Edward Island  
Church of Saint Andrew, Cole Harbour, NS

**Minutes of the September 6, 2017 Meeting**

**1. Call to Order:**

The Lay Readers' Executive Meeting was called to order at 12:45 pm with David Harrison, President in the Chair.

**In Attendance:**

The Rev'd Tom Henderson, Warden; David Harrison, President; Marilyn Massie-Clarke, Vice President; Shirley Williams, Immediate Past President; Wayne Hamlin, Treasurer; Victoria Henrikson, Secretary/Diakonia Editor; Dennis Eisan, Member at Large on the Board of Standards; Anne Williams, Member at Large on Board of Standards and The Rev. Darlene Jewers, Member of the Board of Standards.

**2. Regrets:** There were no regrets.

**3. Lay Readers' Association Prayer:**

The Lay Readers' Prayer, led by David, was said in unison.

**4. Minutes of the April 22, 2017 Executive Meeting:**

It was moved by Shirley Williams and seconded by Marilyn Massie-Clarke that the Minutes of the April 22, 2017, Executive meeting be approved as circulated. **Motion Carried.**

**5. Business Arising from the Minutes:**

**a) Fall Conference September 15-17, 2017:**

**Registration** – Wayne reported that as of this date there were 24 registered of whom three were couples.

**Wine and Cheese** – Anne Williams offered to take care of this for the weekend.

**Ice Breaker** – The Rev. Tom agreed to provide something for Friday evening.

**Music** – Dennis said he will ask Billie Myers if she will bring her ukulele, overhead projector and screen.

**Photographs** – Dennis Eisan offered, as in the past, to take photos during the weekend, including an official weekend photo.

**Church Service** – The Rev. Tom said he hoped Sunday worship would take place in a local church or alternatively, the Chapel at the facility.

**Alb/Ribbon & Medallion/Bibles/Prayer Books** – Victoria will send a reminder to those registered to bring these items to the Conference.

**b) Area Representative - Chebucto** – David said now that the Valley and Northumbria Regions have Area Representatives, the only remaining vacancy is Chebucto. Victoria said she had asked at the AGM but did not find anyone interested in taking this on.

**c) 2017 Annual General Meeting** – Marilyn apologized for the fact that organizationally, things did not go as planned with the food and meeting spaces. She understood that everything was in place when she went on her vacation. The Rev. Tom and David said the discussion at the meeting about the changing role and name for Lay Readers was very good.

**2018 Annual General Meeting** – Wayne said he would check to see if June 2<sup>nd</sup> is available at St. James in Kentville to hold the AGM there.

**d) Training Video on Pastoral Care** – David explained that the Healthy Parishes VSST have concerns about the development of a Pastoral Care video to be used by Lay Readers. The issue is that Pastoral Care is a sensitive area and, therefore, any training carried out would need to be carefully done. There is the issue of possible spiritual abuse. The Rev. Tom suggested that those carrying out Pastoral Care should be licensed by the Bishop.

**e) Fall 2017 Diakonia** – Victoria reported that 342 copies of the Diakonia were e-mailed and 127 sent by Canada Post for a total of 469 Lay Readers receiving this newsletter. The printing costs for the Fall 2017 issue was \$249 plus \$90 in postage.

Victoria said that 33 of the 469 copies sent out were returned and that she had, to date, resolved 13. The others she will be forwarding to the Area Representatives hoping they will be able to resolve them for her. **The deadline for the Spring 2018 Issue of the Diakonia was set for March 1<sup>st</sup>.** This issue will contain reports from the Area Representatives, the President, the Warden and the Diakonia Editor. Victoria asked the Executive to think of a **theme for the Fall 2018** issue so that work can begin early on this issue.

## **6. New Business:**

a) **Board of Standards Report** – As all those present were at the Board of Standards meeting in the morning, there was no need to provide a report.

b) **Other Items** –

a) Roger Demone, Area Representative for the South Shore asked Victoria to bring to the Executive his request for the Executive Meetings to be held on the South Shore some time. Both the Warden and the President said that the meetings are held in Cole Harbour because it is easier to bring everyone to one central location for the meetings.

b) Participation in Association activities – Marilyn expressed her feeling that personal contact through smaller regional meetings might encourage people to participate in our meetings (AGM, Conference, etc.).

c) Speaker – Anne suggested we think about bringing in a really impressive speaker and then hold an education day for all Lay Readers.

The Rev. Tom thought this might be a good idea and asked everyone to put on their thinking hats for names of speakers.

## **7. Financial Report:**

There was no written financial report but Wayne Hamlin, Treasurer, said that at the end of July the Bank Balance was \$11,940.10.

## **8. Next Meeting:**

Full Executive Meeting, November 18, 2017

Church of Saint Andrew, 2 Circassion Drive, Cole Harbour

**9. Adjournment:** Moved by Shirley to adjourn at 2 pm

Respectfully submitted,

Victoria Henrikson  
Secretary/Diakonia Editor